In-text Citations

USING APA 6TH EDITION
ACADEMIC HONESTY

You must acknowledge all sources of information that you use.

Pretending that the ideas of others are your own is called plagiarism.

The purpose of your reference is to acknowledge the source of information and to enable that source to be found again.
• A **reference/citation** refers to a resource from which an idea or direct quotation has been taken.

An ‘in-text’ reference, citing the author and date, is placed in the sentence or below a quotation inside curved brackets.

• A **references list** is an alphabetical listing of all resources that have been referenced in the text of the report, essay or assignment.

• A **bibliography** is an alphabetical listing of all resources that have been used. It is placed at the end of the report, essay or assignment.

Fig. 4 Reference employment law (2011)
USE: QUT tool for organising references and citations
Your in-text citation is placed beside the quotation, paraphrase or image.

*Use these words to accompany your citation*
According to
Further
Additionally

…….comments, concludes, explains, indicates, notes, observes, remarks, states, proposes, shows, suggests, emphasizes, illustrates, points out, proposes, confirms, establishes, maintains, denies, asserts, argues, proves, identifies, observes, compares.
A ‘direct’ quotation should be placed within quotation marks followed by the author’s surname, year of publication, and page number inside curved brackets.

Example

“The Nazis ruled through teaching hatred, stirring up envy and encouraging fear” (Clive, 1999, p. 4).
An ‘indirect’ quotation

This is a citation of a work without quoting directly from it, is treated in a similar way but without the quotation marks.

Example
A further analysis of the results was undertaken and proved to have a positive impact (O’Connell, 2012).
Long quotations

If a quotation is 40 words or more, omit quotation marks and use a block format; indent about 5 spaces from the left margin; double-space the entire paragraph.

Example
John Nicholson (1820) anticipated this effect when discussing farming methods in the nineteenth century:

Perhaps it would be well, if some institution were devised, and ..........(p. 92)
Use the Reference Tools in Microsoft Word

**USE:** How to set out a paper according to APA
Don’t forget images!

Any image used in your assignment requires a caption.

If the image is not your own work it also requires an in-text citation to the original source.

Fig. 2. The scream (Munch, 1893)
Include:

- The word Figure (below an image) with a capital letter and in italics
- A number (from 1, in numerical order) followed by a period
- A title for the figure or brief description of the work
- An in-text citation for the reference of the source, i.e. (Smith, 2012, p.14)
REFERENCES

On separate page at end of assignment

In alphabetical order

Layout using hanging indent

Example
